

# HAYWARD YOUTH COMMISSION

## AGENDA

Monday, May 17, 2004  
Hayward City Hall, Room 2A

7:30 p.m. – 9:00 p.m.  
777 B Street, Hayward

**Chair: Ray Bonilla, Jr. CoChair: Caitlin Daly Recorder: Dandre Ignacio Timekeeper: Jeff Serpa**

1) Meeting called to Order / Roll Call 7:30 p.m.

2) Approval of Minutes for April 19, 2004

3) Public Comments

*The Hayward Youth Commission Facilitator will recognize any member of the public that wishes to address the Hayward Youth Commission. The individual is allowed no more than three (3) minutes. The Hayward Youth Commission is unable to take any action on non-agendized items.*

4) Old Business 7:40 p.m.

- a) Letters to Officials with Findings from the Youth Summi
- b) Work Group Reports: Budget, Public Relations, Events, Research & Information
- c) Recruitment
- d) Scholarships
- e) Review of By-Laws/Resolutions

5) New Business 8:40 p.m.

- a) Attendance
- b) Team Building

6) Announcements 8:45 p.m.

7) Meeting Evaluation 8:50 p.m.

8) Next Meeting 8:55 p.m.

- a) Choose Recorder, and Timekeeper for next meeting
- b) Choose Agenda Items for next meeting

9. Adjournment 9:00 p.m.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation by Friday morning prior to the Monday meeting by contacting the Hayward Youth Commission Advisor (784-2660, Voice; 538-4315, TDD; 583-3601, FAX)

## HAYWARD YOUTH COMMISSION – MEETING MINUTES

Date: April 19, 2004 Time: 7:30 p.m. Location: City Hall  
 Facilitator: Natalie Rocha Recorder: David Prentiss Timekeeper: Caitlin Daly

1. Meeting called to order at: 7:36 p.m.  
 All the selected officers for this meeting were NOT in attendance
2. Mr. Matt Kawakami was introduced as the Advisor from HUSD

### Roll Call

Commissioners: A = Attended (Leave blank if absent)  
 E = Excused

A	E		A	E		A	E		A	E	
X	<input type="checkbox"/>	Bonilla, Ray (Jr.)	<input type="checkbox"/>	<input type="checkbox"/>	Jauregui, Blanca	X	<input type="checkbox"/>	Stephanie Martin	<input type="checkbox"/>	<input type="checkbox"/>	Vasquez, Vanessa
<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/>	X	Prentiss, David	<input type="checkbox"/>	<input type="checkbox"/>	
X	<input type="checkbox"/>	Chan, Mina	X	<input type="checkbox"/>	Briauna Johnson	<input type="checkbox"/>	X				
<input type="checkbox"/>	<input type="checkbox"/>	Daly, Caitlin	X	<input type="checkbox"/>	Keefer, Desiree	<input type="checkbox"/>	X	Rocha, Natalie			
X	<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	Danielle Dedrick	X	<input type="checkbox"/>	Ko, Kevin	X	<input type="checkbox"/>	Serpa, Jeffrey			
<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	X				
X	<input type="checkbox"/>	Ignacio, Dandre	<input type="checkbox"/>	<input type="checkbox"/>	Loché, Crystal	<input type="checkbox"/>	<input type="checkbox"/>	Shivangili, Shale			

Advisors: X = in Attendance

Hayward Unified School District	X <input type="checkbox"/> Matt Kawakami
Hayward Police Department	X <input type="checkbox"/> Frederick, Lance
Hayward Area Recreation and Park District	X <input type="checkbox"/> Lange Sean
City of Hayward	X <input type="checkbox"/> Lundholm, Gail
	X <input type="checkbox"/> Chow, Adam

2. Absentees were commissioners: Jauregui, Dedrick, Loche, and Vasquez
3. Approval of minutes were unanimous, approved by Cmr. Daly, Seconded by Cmr. Mina Chan
4. No Public Comments
5. Old Business
  - A. HYC letter: New letters should be drafted due to new commissioners and new info. The letter should seek to establish bonds between the three agencies. City, School, and Recreation.
  - B. Job Fair: Briauna distributed info about the event at Moreau High School. Cmr Jaurequi set up the HYC display and staffed the booth at the Expo. Advisor Sean Lange reported that the event at Centennial Hall saw more than 1,000 visitors. The event's focus was not just Careers, but jobs teens could apply for. This year will be a good transition year to next year's job fair. Sean states that next year's timing and venue will be adjusted to maximize potential visitors and to ensure more teens know about it.
  - C. Work group progress: N.A., however proposals for new events will be made at next months meeting regarding team building, More Job stuff, and a few other items. (Budget, Public relations, Events, and Research groups reports remain unchanged, new ideas and projects from these groups will be presented at the May meeting).
  - D. Recruitment: posters made by Kevin need to be placed in each school. New idea includes, letting an outgoing

commissioner participate in the recruitment of new commissioners.

E. Scholarships: Info on the scholarships should be sent to schools no later than next week so counselors can post the information and receive applications. Community service scholarships will need to be promoted by public relations after the events group sends them to schools.

6. New Business

A. Chair/Co-Chair Elections, the following chart illustrates our nominations/elections to the following positions:

X = Won Chair, X = Won Co-Chair

Chair   X   Ray Bonilla, jr.        Caitlin Daly        Desiree Keefer

Co-Chair  X  Caitlin Daly        Desiree Keefer

B. Discussion of Resolutions: By-laws must be developed by the HYC, for the purpose of length of serving, and other events that may occur such as when both are absent, etc...Ray proposes moving this to old business and establishing more positions next meeting.

\*Motion to approve by-law revision.

Motioned by: Mina

Seconded by: Ray Yea: 11 Nea: 0 Abstain: 1

7. Announcements

A. League of Cities Portland – Youth & Family Conference

Union City Art Show

B. Good job to Stephanie on the HCY

C. \*Team Building: Send feedback to Adam regarding our team building event: Paintball; CSUH Ropes Course; City Beach in Fremont. – Group seems to prefer July

8. Meeting Evaluation

A. Poster looks great for distributing

9. Pick Timekeeper and recorder for next meeting. Chair Bonilla & Vice Chair Daly will preside

\*\*Timekeeper-Jeff, Recorder-Dandre

10. Agenda Items

A Old Business:

1. Letters to Officials 2. Group Reports 3. Recruitment 4. Scholarships 5. By-Laws/Reso

B. New Business

1. Attendance 2. Team Building

\*Motion to adjourn: Cmr. Jeff Serpa, Seconded By: Cmr. Prentiss

Adjournment @ 9:02



